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| --- | --- |
| Name of Delegate (s): |  |
| School Name: |  |
| Delegate Email (s):  (Please provide a direct email address for the person attending so we may send confirmation and reminders to them.) |  |

Programme details   
Please outline below payment information for this course.

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| --- | --- | --- |
| Ticket type | Number of delegates | Total |
| Kyra Credits Ticket  x12 Kyra Credits + £100 resource charge per delegate |  | Credits :  £ : |
| Non- Credit Ticket – Single delegate  £550 |  | £ : |
| Non-Credit Ticket – Additional delegates  £225 |  | £ : |
| TOTAL: |  | £ : |

|  |  |
| --- | --- |
| Purchase order number: |  |
| Made out to: |  |
| Headteacher Signature: |  |

Cancellation Policy

All cancellations must me made via email to [enquiries@kyrateachingschool.com](mailto:enquiries@kyrateachingschool.com)  
  
Cancellation 10 or more working days prior to the event no charge  
Cancellation less than 10 working days prior to the event full charge will apply  
Non-attendance at the event (except in exceptional circumstances) full charge will apply

If an event is cancelled by KYRA you will be informed via email and no charge will apply.