|  |  |
| --- | --- |
| Name of Delegate (s): |  |
| School Name: |  |
| Delegate Email (s): (Please provide a direct email address for the person attending so we may send confirmation and reminders to them.) |  |

Programme details
Please outline below payment information for this course.

|  |  |  |
| --- | --- | --- |
| Ticket type | Number of delegates | Total |
| Kyra Credits Ticketx12 Kyra Credits + £100 resource charge per delegate |  | Credits : £ :  |
| Non- Credit Ticket – Single delegate£550 |  | £ :  |
| Non-Credit Ticket – Additional delegates£225 |  | £ : |
|  TOTAL: |  | £ : |

|  |  |
| --- | --- |
| Purchase order number: |  |
| Made out to: |  |
| Headteacher Signature:  |  |

Cancellation Policy

All cancellations must me made via email to enquiries@kyrateachingschool.com

Cancellation 10 or more working days prior to the event no charge
Cancellation less than 10 working days prior to the event full charge will apply
Non-attendance at the event (except in exceptional circumstances) full charge will apply

If an event is cancelled by KYRA you will be informed via email and no charge will apply.