

Terms and Conditions for School to School Support (LLEs)

To be discussed and signed off by the Client School prior to the delivery of support.

The Client School will:

- Enable access by the System Leader(s) to the school for the provision of the agreed services;
- Make payment promptly on receipt of an invoice for the agreed services (*not applicable when support funded by a grant paid directly to Kyra – delete if appropriate*);
- Make reasonable endeavours to support the System Leader(s) in the delivery of the agreed services throughout the term of this agreement, including to respond in a timely manner to requests for information or specific assistance, and not doing anything which may undermine the reputation or work of the System Leader(s);
- Inform their KYRA contact should it be necessary to make changes to the agreed Deployment Action Plan;
- Provide feedback to the KYRA Teaching School Alliance on completion of the services. This feedback will be in the format specified by KYRA and will be made available to the System Leader providing the service should they so wish;
- Not seek to secure services from the System Leader that are additional to this agreement directly with the System Leader(s) or with their Home School(s);
- Act appropriately, and in a timely manner, to concerns raised by the System Leader(s).

KYRA Teaching School Alliance and its representatives will:

- Ensure that the services are provided with all due diligence in accordance with reasonable professional standards so that the requirements of this agreement are met, in all material respects, to the reasonable satisfaction of the Client School;
- Provide, in consultation with the Client School, a Deployment Action Plan;
- Inform the Client School, as soon as is practically possible, if a System Leader is unable to fulfil a prior arrangement (eg. in cases of sickness absence) and ensure that the appropriate arrangements are made so that the agreed services may be delivered;
- Act appropriately, and in a timely manner, to concerns raised by the Client school in respect of the services, or those delivering the services.

Confidentiality

- All parties will keep confidential all information relating to the provisions of this agreement and to the business affairs of the other parties whether such information is received orally or in writing or by any other means and shall not, without the prior written consent of the other parties, disclose such information to any third party



except as may be required by applicable law or regulation or by the rules or requirements of any regulatory authority.

Agreement

To be signed by the Headteacher/Acting Headteacher of the Client School and returned to Kyra.

Signed.....

School.....

Name.....

Date.....